



EMPLOYMENT CONTRACT

This Agreement is entered into this ____ day of _____, 2026, between Job Harbor, a company registered under the laws of the United Kingdom, with its principal office located at 88 Wood Street, Barbican, London EC2V 7QR, United Kingdom ("the Company"), and, residing at.....
("The KYC Agent").

Position

The Company agrees to employ the applicant in the capacity of a KYC Agent, to assist the Employer's customers in conducting business activities in the United Kingdom, thus saving the costs of opening a physical office.

Duties

The KYC Agent's responsibilities include:

- a) To validate and confirm KYC Id verification procedures for services such as Facebook, LinkedIn, Shopify, Fiverr.
- b) To have a valid Passport or DL.

Duration

The employment will commence as soon as the Employee validates their first service. This contract is for continuous period, unless terminated earlier in accordance with this Agreement.

Compensation

The KYC Agent's compensation a £4,100.00 monthly salary plus £50.00 commission for each service validated.

Hours of Work

Given the nature of the role and potential time zone differences, flexible work hours will be required to fulfill the duties, with an expectation of prompt communication and transfer of funds. The job will require only 2-4 hours per day.

Leave Entitlements

The KYC Agent is entitled to annual leave, sick/career's leave, Maternity, paternity, adoption, and parental leave/pay, and other leave entitlements in accordance with the National Employment Standards of the United Kingdom. The Company provides Employers' Liability Insurance.

Confidentiality

The KYC Agent agrees to uphold the highest standards of confidentiality, ensuring that the Company's proprietary and client information remains secure.

Termination

Either party can terminate this Agreement with two weeks' notice.

Governing Law

This Agreement will be governed and interpreted in line with the laws of the United Kingdom. Any disputes arising will be addressed in the competent United Kingdom courts.

Entire Agreement

This contract represents the full understanding between both parties, overriding all previous negotiations, understandings, and agreements. Both parties acknowledge they have read and understood the above terms and conditions:

Employer's Name Job Harbor

Employee's Name

Employer's Signature

Fred Milton

Employee's Signature

Date: _____